

What Every Surgeon Should Know:  
What Really Matters to  
Your Facility Administrator

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In leadership, mutually agreed  
upon purposes help people  
achieve consensus, assume  
responsibility, work for common  
good, and build community –  
Joseph Rost



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SURGEONS MAKE  
EXCELLENT BUSINESS PARTNERS  
WHEN PROVIDED WITH  
QUALITY INFORMATION.

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OPERATIONAL ISSUES

- Financial
  - Budget
  - Monthly financial reports
  - Managed care contracts
- Volume
- Allegiance



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LEGAL, REGULATORY, & LICENSING ISSUES

- Chart Management
  - OP Notes
  - Timely Dictation
  - H&P's
- Quality Management
  - Infection Control
  - Committee Participation
- State & Federal Association Participation



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CLINICAL ISSUES

- Supply Standardization
- Committee Participation
- Case Management
  - Scheduling
  - Equipment



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Top 12 Keys to Better Business Operations

1. Schedule EVERY CASE EVERY TIME at ASC.
2. Provide precise case information on scheduling sheet.
3. Trust the screening process - place the right case, the right patient in the right setting.
4. Conduct a pre-case huddle; convey your treatment plan.
5. Surrender control; transfer responsibility of case order to ASC management team.
6. Dictate operative report on date of service.
7. Complete past medical records on every visit.
8. Conform to standardized product lines and eliminate inventory redundancy.
9. Abide with compliance requirements.
10. Befriend OR staff members; express appreciation often.
11. Provide leadership with pertinent feedback.
12. Collaborate with ASC personnel; strive for improvement, safety and success.



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- Communication
- Partnering for Success

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Questions?

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